

# BOARD MEETING NOTICE AND AGENDA

## **REVISED**

### **EL RANCHO UNIFIED SCHOOL DISTRICT**

Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Pico Rivera City Hall  
6615 Passons Boulevard  
Pico Rivera, CA 90660**

**December 13, 2012**

**Closed Session – 6:00 p.m.**

**Open Session – 7:00 p.m.**

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

## **AGENDA**

### **1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, President, at \_\_\_\_\_ p.m.

#### **1.1 ROLL CALL – Members of the Board of Education**

Dr. Joseph Rivera, President  
Delia Alvidrez, Vice President  
Rita Jo Ramirez, Clerk  
Rachel Canchola, Member  
Alfred Renteria, Jr., Member

#### **1.2 ROLL CALL – Members of the Administrative Cabinet**

Norbert D. Genis, Interim Superintendent  
Roxane Fuentes, Assistant Superintendent, Educational Services  
Mark Matthews, Director, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services  
Pearl Iizuka, Consultant, Business Services

### **2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

### **3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

- 4.1 Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))  
Student Nos. 8-2012/2013 through 11-2012/2013
- 4.2 Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 11-2012/2013  
Classified Personnel Register No. 6-2012/2013
- 4.3 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.4 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: Mark Matthews, Director, Human Resources  
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees

**5. RECONVENE IN OPEN SESSION – 7:00 p.m.**

**5.1 PLEDGE OF ALLEGIANCE**

**RECORDER** Sandy Watkins  
**INTERPRETER** Herlinda Acevedo  
**VISITORS** Register No. 16-2012/2013

**6. ORGANIZATION OF THE BOARD**

**6.1** Nomination and election of Board of Education **President** for 2013.

\_\_\_\_\_  
(Reference page 21)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*The newly elected President will assume as chair of the meeting.*

**6.2** Nomination and election of Board of Education **Vice President** for 2013.

\_\_\_\_\_  
(Reference page 21)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**6. ORGANIZATION OF THE BOARD**

**6.3** Nomination and election of Board of Education **Clerk** for 2013.

\_\_\_\_\_  
(Reference page 21)

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**6.4** Adopt the Board of Education calendar of regular meetings for 2013 to be held on the second Thursday of each month (with exceptions), 6:00 p.m. Closed Session and 7:00 p.m. Open Session.

(Reference page 22)

- January 17, 2013
- February 14, 2013
- March 14, 2013
- April 18, 2013
- May 9, 2013
- June 13, 2013
- July 11, 2013
- August 8, 2013
- September 12, 2013
- October 10, 2013
- November 14, 2013
- December 12, 2013

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**6.5** Approve/appoint Governing Board members to participate and become voting members on the following committees for 2013:

- a. LACOE Committee on School District Organization \_\_\_\_\_
- b. Los Angeles County School Trustees Association (LACSTA) \_\_\_\_\_
- c. Pupil Transportation Cooperative Trustee Review Committee \_\_\_\_\_
- d. WACSEP Trustees Review Committee (2<sup>nd</sup> yr) D. Alvidrez
- e. Whittier Area School Trustees Assoc. Executive Board (2<sup>nd</sup> yr) J. Rivera

(Reference pages 23-24)

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**7. STUDENT REPORTS**

**7.1** ASB President, El Rancho High School, Samantha Herrera

**7.2** ASB Spokesperson, Salazar High School, Angelina Rosas

**BREAK:** *A reception will be held in honor of the Board's Reorganization.*

**8. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

**9. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**10. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

- 10.1** Presentation of the El Rancho Unified School District's 2012/2013 First Interim Report, Laura Castillo, Director of Fiscal Services  
(Reference page 25)

**11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)**

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

**13. SUPERINTENDENT'S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

**14. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**14. CONSENT AGENDA**

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item on the CONSENT AGENDA only. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

M \_\_\_\_\_ S \_\_\_\_\_

**14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199**

- A. Approve the Minutes of the Board of Education's Regular Meeting held November 8, 2012 and the Special Meetings held November 15, 2012, November 27, 2012 and December 4, 2012.  
(Reference pages 26-56)

**14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810**

- A. Approve attendance to the *Positive Environment, Network of Trainers (PENT) Forum 2013*, to be held March 22, 2013 in Etiwanda, CA. Registration and mileage for one administrator total \$195.65, payable from Special Education Professional Development Funds.  
(Reference page 57)
- B. Approve/Ratify attendance to the *Riverside County Office of Education's Structured Teaching: Structuring the Learning Environment for Individual Success Conference* to be held November 7-8, 2012 and March 13-14, 2013 in Norco, CA. Registration, mileage and meals for three (3) Secondary Special Education Teachers are a total of \$1,116.44, payable from Special Education Professional Development Funds.  
(Reference page 58)
- C. Approve Service Agreement with *Invo HealthCare Associates*, for the 2012-2013 school year to provide a Speech-Language Pathologist, effective January 7, 2013 through June 20, 2013. Total expenditure of \$40,000.00 is payable from Federal and State Special Education Funds.  
(Reference page 59)

**14.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- D. Amend/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*, Item 14.2I, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$47,114.00 ~~\$30,958.00~~ is payable through Federal and State Special Education Funds.  
(Reference page 60)
- E. Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Elementary*. An El Rancho Unified School District student is to attend this school from September 10, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$39,172.00 is payable through Federal and State Special Education Funds.  
(Reference page 61)
- F. Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Olive Crest Academy- TEC Secondary*. An El Rancho Unified School District student is to attend this school from October 29, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$47,823.00 is payable through Federal and State Special Education Funds.  
(Reference page 62)
- G. Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Oralingua*. An El Rancho Unified School District student is to attend this school from September 6, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$27,065.25 is payable through Federal and State Special Education Funds.  
(Reference page 63)
- H. Approve payment in accordance with the terms of the Settlement Agreement(s) for Student #4041244800. Authorize payment in an amount not to exceed \$45,000.00 in accordance with the terms of the Settlement Agreement(s) and Education Code Sections 56035, 56365, 56366, and 56740, payable through Federal and State Special Education Funds.  
(Reference page 64)

**14.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- I. Approve/Ratify Individual Service Tuition Agreements between El Rancho Unified School District and *The Almansor Center*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$70,623.04 is payable through Federal and State Special Education Funds.  
(Reference page 65)

**14.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- A. Approve/Ratify visit for forty-one (41) Teaching American History Grant participants to the Japanese American National Museum in Los Angeles, CA, on Saturday, December 1, 2012. Total expenditure of \$628.00 is payable from Teaching American History Grant Funds.  
(Reference pages 66-67)
- B. Approve/Ratify consultant agreement with Dr. Lon Kurashige to present at the Teaching American History Saturday Seminar on December 1, 2012. Total expenditure of \$700.00 for consultant fee is payable from Teaching American History Grant Funds.  
(Reference pages 68-69)
- C. Approve/Ratify consultant agreement with Curator Mark Eaton, Azusa Pacific University Professor of English, to present at the Teaching American History Saturday Institute on November 3, 2012. Total expenditure of \$300.00 is payable from Teaching American History (TAH) Grant Funds.  
(Reference pages 70-71)
- D. Approve consultant agreement with Dr. Anthony Barnstone, Whittier College professor, to implement a poetry unit with El Rancho High School students, effective February 8, 2013 through June 3, 2013. Total expenditure of \$4,000.00 is payable from El Rancho High School Title I Funds.  
(Reference pages 72-73)
- E. Amend Board Item #9.3D, approved 6/23/11, consultant agreement with Edunearing, Inc. to provide mandated services to El Rancho Unified School District in response to the district's identification as a District Assistance Intervention Team (DAIT) district, to revise funding. Total expenditure of \$158,010.00 for two years is payable from District Program Improvement Local Educational Agencies Corrective Action Resources Funds for July 1, 2011 through ~~June 30, 2013~~ September 30, 2012 (\$118,507.47) and Centralized Title I Program Improvement Professional Development Funds, Location 21 for October 1, 2012 through June 30, 2013 (\$39,502.53).  
(Reference page 74)

**14.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- F. Amend Board Item #9.3E, approved 6/23/11, consultant agreement with CF Educational Resources to provide mandated services to El Rancho Unified School District in response to the district's identification as a District Assistance Intervention Team (DAIT) district, to revise funding. Total expenditure of \$158,010.00 for two years is payable from District Program Improvement Local Educational Agencies Corrective Action Resources Funds for July 1, 2011 through ~~June 30, 2013~~ September 30, 2012 (\$118,507.47) and Centralized Title I Program Improvement Professional Development Funds, Location 21 for October 1, 2012 through June 30, 2013 (\$39,502.53).

(Reference page 75)

**14.4 DIVISION OF BUSINESS SERVICES** – Pearl Iizuka: 801-5294

- A. Approve/Ratify Business Services reports for the month of November 2012.  
(Reference pages 76-78)
- B. Approve first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2012-2013, 2013-2014 and 2014-2015 obligations.  
(Reference page 79)
- C. Approve budget revisions in support of the First Interim Report.  
(Reference page 80)
- D. Adopt Resolution No. 12-2012/2013 Annual Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Director of Human Resources, Director of Fiscal Services on warrants, cafeteria account, revolving cash checks, orders for salary payment, notices of employment and contracts; the Director of Purchasing and Warehousing on purchase orders and the Director of Student Services on student services contracts. The Director of Fiscal Services shall be authorized as executive signature on all District Wells Fargo Bank accounts.  
(Reference pages 81-82)
- E. Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2013 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.  
(Reference pages 83-86)



**14.4 DIVISION OF BUSINESS SERVICES** – Pearl Iizuka: 801-5294

- F. Approve award of mandated lowest bid for the chain link fence project for El Rancho High School to Wolverine Fence Company, Inc. for a total base bid contract cost of \$36,000.00.  
(Reference pages 87-92)
- G. Approve final payment of \$164,837.44 including all change orders to AAA Solar Electric and accept District Cabling Project as complete. Total project payable from Measure “EE” General Obligation Bond Funds.  
(Reference page 93)
- H. Approve license agreement between the El Rancho Unified School District and the City of Pico Rivera allowing the City of Pico Rivera to complete the new fire access lane at Maizeland School in connection with the Passons Boulevard Grade Separation Project.  
(Reference pages 94-110)
- I. Amend board item No. 8.1 A, approved July 30, 2012, contract agreement between El Rancho Unified School District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide specialized legal services in the areas of litigation and potential litigation. Amendment is necessary to include legal services in the areas of construction/school facilities and real estate & financing. Amendment shall be effective December 14, 2012 through November 13, 2013; legal fees are payable at an hourly rate.  
(Reference pages 111-115)
- J. Approve second amendment to Board Item No. 101.5, approved February 11, 2010 for the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the upgrade of the Boys’ and Girls’ Shower/Locker Rooms/new swimming pool project at El Rancho High School. Total contract cost is ~~\$178,539.00~~, **\$380,543.00** payable from General Obligation Bond Funds, Election of 2003, Series 2007.  
(Reference pages 116-147)
- K. Approve the selection of Del Terra Group as a project management firm for Measure “A” El Rancho High School boys’/girls’ shower/locker rooms, new pool, and ADA upgrades project subject to contract approval.  
(Reference page ADDENDUM)

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

A. Approve/Ratify contract of employment for Roxane Fuentes as Assistant Superintendent, Educational Services, effective November 1, 2012 in accordance with the provisions of the contract.

(Reference pages 148-150)

B. Approve Certificated Personnel Register No. 11-2012/2013

(Reference pages 151-171)

1. Authorization & Ratification of Employment:

a. Teacher (1) from the Recall List

Funding Source: District General Funds

Eff: 11/9/12

Villarruel, Claudia A.

b. Substitute Teachers (11) – Districtwide

Funding Source: District General Funds

Eff: 11/27/12

Alfaro, Jose

Arce, Luz Elena L.

Colocho-Castillo, Marlin

Jaramillo, Rosa Catalina

Kim, Deborah

Ochoa Jr., Jorge Mario

Pacheco, Vivian Noelia

Salcedo, Jessica Marie

Solis, Maria Guadalupe

Toruno, Nastassia B.

Trujeque, Antonio P.

c. Long Term Substitute Teachers (2)

Funding Source: District General Funds

Eff: 10/15/12

Sanchez, Matthew (North Park Middle)

Eff: 11/5/12

Gregg, Elizabeth (ERHS)

2. Authorization of Request for Leave under the Family Medical Leave Act (FMLA):

a. Elementary Teacher (1) – South Ranchito Elementary

Eff: 11/26/12 – 12/14/12

Lahr, Sara

b. Elementary Teacher (1) – Magee Elementary

Eff: 12/6/12 – 2/28/13

Hampton, Kathleen

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

3. Authorization of Request for Resignation:
  - a. State Preschool Teacher (1) – Meller State Preschool  
Eff: 11/30/12  
Kaelon, Kathy
  
4. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:  
HUMAN RESOURCES:
  - a. Supplemental Pay Assignment  
Certificated Staff Member (1) – El Rancho High  
Expenditure: \$575.25  
Funding Source: ASB General Funds  
Eff: 12/9/12 – 12/30/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Pena, Ray	\$500.00 + (15.05% = \$75.25)	Powder Puff Director
  
  - b. Amend Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (18) – Categorical Programs  
Expenditure: \$22,779.90  
Funding Source: Teaching American History Grant Funds  
Eff: 7/23/12 – 6/30/13
    - Aguirre, Rachel (Birney Elementary)
    - Alderete, Elisa (North Ranchito Elementary)
    - Barrera, Elizabeth (North Ranchito Elementary)
    - Brown, Charlene (El Rancho High)
    - Castagna, Jen (El Rancho High)
    - Chavez, Jazmin (El Rancho High)
    - Cochran, Charlotte (North Ranchito Elementary)**
    - Davila, Tracy (Durfee Elementary)**
    - Jurado, Laura (El Rancho High)
    - ~~Lam, Dawn (El Rancho High)~~
    - Lamar, Marcella (El Rancho High)
    - Metaxas, Kathy (El Rancho High)
    - Padilla, Christina (El Rancho High)
    - Palacios, Desiree (El Rancho High)
    - Quintero-Cadena, Karen (Salazar High)
    - ~~Qureshi, Parvin (El Rancho High)~~
    - Rosales, Alejandra (El Rancho High)
    - Salcido, Paula (North Ranchito Elementary)
    - Sedano, Tracie (El Rancho High)
    - Walker, Earnestine (Salazar High)

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

c. Amend Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (23) – Categorical Programs

Expenditure: \$13,892.29

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 11/9/12 – 6/7/13

Aguirre, Rachel (Birney Elementary)

Anaya, Arlene (South Ranchito Elementary)

Arrata Romero, Diana (Rivera Elementary)

Brown, Charlene (El Rancho High)

Cadena, Chris (Valencia Elementary)

Chiboucas, Gigi (Rivera Middle)

Crook, Susan (Rio Vista Elementary)

Diaz, Evette (Salazar High)

Estrada, Susan (South Ranchito Elementary)

Fisher, Ana (Durfee Elementary)

Garcia, Shauna (Durfee Elementary)

Knapp, Dean (Magee Elementary)

Lam, Dawn (El Rancho High)

Madina, David (North Park Middle)

Martinez, Martin (El Rancho High)

Novalis, Leslie (Rivera Middle)

Pardee, Summer (Burke Middle)

Rodriguez, Maria (Magee Elementary)

**Salcido, Paula (N. Ranchito Elementary)**

Somarriba, Lorena (Rio Vista Elementary)

Tanielu, Maritel (North Park Middle)

Taylor, Barbara (Rivera Elementary)

Ziola, Patty (Valencia Elementary)

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (9) – Categorical Programs

Expenditure: \$1,087.22

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 12/14/12 – 6/7/13

Abrams, Bertha (Burke Middle)

Chavez, Christine (Burke Middle)

Chiboucas, Gigi (Rivera Middle)

Garcia, Nadia (Burke Middle)

Gutierrez, Connie (North Park Middle)

Madina, David (North Park Middle)

Tanielu, Maritel (North Park Middle)

Valenzuela, Araceli (Rivera Middle)

Vela, April (Rivera Middle)

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- e. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Member (1) – Magee Elementary School  
Expenditure: \$805.35  
Funding Source: Title I Funds  
Eff: 12/14/12 – 6/6/13  
Hidalgo, Veronica
  
- f. Amend Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (18) – El Rancho High School  
Expenditure: \$34,227.37  
Funding Source: ~~EIA/SCE~~ **Title I Funds**  
Eff: 8/22/12 – 6/6/13  
Bauer, Sandra  
Brown, Charlene  
Chapman, Mary  
Diaz, Daniel  
Figueroa, Rosemary  
Flores-Orihuela, Yamileth  
Francisco, Joel  
Katsumura, Claire  
Lam, Dawn  
Lippstreu, Cynthia  
Martinez, Irene  
Melgar, Carlos  
Palacios, Desiree  
Qureshi, Parvin  
Retana, David  
Rivas, Oscar  
Rojo, Gabriela  
Rojo, Philipp
  
- g. Amend Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (3) – El Rancho High School  
Expenditure: \$10,429.28  
Funding Source: ~~EIA/SCE~~ **Title I Funds**  
Eff: 8/24/12 – 6/6/13  
Diaz, Daniel (NTE 112 hours)  
Diaz, Justin (NTE 47 hours)  
Katsumura, Claire (NTE 100 hours)
  
- h. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (7) – South Ranchito Elementary School  
Expenditure: \$10,711.16  
Funding Source: Title I and EIA/LEP Funds  
Eff: 1/7/13 – 5/24/13  
Alvarez, Guillermina

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

Anaya, Arleen  
De la Loza, Celia  
Hernandez, Jose  
Hernandez, Monica  
Jimenez, Pablo  
Nassen, Suzanne

- i. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Member (1) – Rio Vista Elementary School  
Expenditure: \$1,006.69  
Funding Source: Title I Funds  
Eff: 11/26/12 – 2/28/13  
Kust, Melina

C. Approve Classified Personnel Register No. 6-2012/2013  
(Reference pages 172-192)

1. Authorization of Employment:
  - a. Administrative Secretary II-Assessment (1) – Educational Services  
Expenditure: \$4,505.00/mo.  
Funding Source: Testing 50%, Title I 15%, Title II 20%, EIA/LEP 15%  
Eff: 1/14/13  
Diaz, Rosa
2. Authorization & Ratification of Out-of-Category Assignment:
  - a. Cook/Baker (1) – No. Ranchito  
Payable at: \$2,059.75/mo.  
Funding Source: Food Services  
Eff: 10/23/12  
Torres, Angelica
3. Authorization & Ratification of Employment from Recall list:
  - a. Special Ed. Instructional Aide (4)  
Payable at: \$1,661.69/mo.  
Funding Source: Federal & State Special Ed. Funding  
Eff: 11/05/12  
Hernandez, Beatriz (No. Ranchito)  
Eff: 1/07/13  
Cruz, Matthew (Rio Vista)  
Garcia, Gabriel (El Rancho High)  
Moreno, Adrian (El Rancho High)

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- b. Special Ed. Instructional Aide SH (1)  
Payable at: \$1,513.12/mo.  
Funding Source: Student Services/Special Ed/Pre-K program at Salazar/Meller Site  
Eff: 11/09/12  
Gonzalez, Connie - Salazar/Meller Site
- c. Behavior Technician (1)  
Payable at: \$2,697.63/mo.  
Funding Source: Federal & State Special Ed. Funding  
Eff: 11/13/12  
Comstock, Leatha
- 4. Authorization & Ratification of Substitute Employment:
  - a. Special Ed. Instructional Aide Substitutes (2) – Student Services  
Payable at: \$13.94/hr.  
Funding Source: Federal & State Special Ed. Funding  
Eff: 10/25/12 – 6/6/13  
Chacon, Dolores  
Legarreta, Margaret
  - b. Instructional Aide Substitute (1) – Rivera Elementary  
Payable at: \$12.51/hr.  
Funding Source: Title I, EIA/SCE, and EIA/LEP  
Eff: 8/23/12 – 6/6/13  
Duffey, Rosalva
- 5. Authorization & Ratification of Unclassified Employment:
  - a. Girls JV Volleyball Head Coach (1) – El Rancho High  
Payable at: \$2,545.00/per coach  
Funding Source: District General Funds  
Eff: 7/1/12 – 11/30/12  
Lopez, Trinidad
  - b. College Tutors (3)  
Payable at: \$13.24 hr.  
Funding Source: EIA/SCE  
Eff: 11/6/12 – 6/6/13  
Lopez, Cecilia - Rio Vista  
Funding Source: Title I  
Eff: 11/13/12 – 6/6/13  
Aguayo, Diane  
Valencia, Amanda

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- c. School Safety Officer (1) – Burke Middle  
Payable at: \$13.24 hr.  
Funding Source: District General Funds  
Eff: 11/5/12 – 6/6/13  
Guerrero, Isabelle
- d. Instructional Aide Trainee (1) So. Ranchito  
Payable at: \$10.13 hr.  
Funding Source: Title I, EIA/LEP  
Eff: 11/13/12 – 6/6/13  
Dominguez, Maria
- e. Powder Puff Advisor (1) – El Rancho High  
Payable at: \$250.00 One Time Stipend  
Funding Source: ASB Funds  
Eff: 11/28/12 – 12/13/12  
Corona, Adrian
- f. ASB Workers (3) – El Rancho High  
Payable at: \$10.00 hr.  
Funding Source: ASB Funds  
Eff: 11/9/12 – 6/30/13  
Guizar, April  
Sanchez, Natasha  
Sweeney, Everett
- 6. Authorization of Leave of Absence under the Family Medical Leave Act (FMLA) for 2012-2013 school year:
  - a. Heating A/C Mechanic (1) – Maintenance & Operations  
Eff: 1/7/13 – 2/3/13  
Morales, Eric
- 7. Authorization of Request for Unpaid Leave of Absence:
  - a. Grounds Equipment Operator (1) – Maintenance & Operations  
Eff: 11/30/12 – 2/28/13  
Alvarez, George
- 8. Authorization of Early Retirement:
  - a. Electrical Crew Leader (1) – Maintenance & Operations  
Eff: 2/7/13  
Jimenez, Arthur
- 9. Authorization of Retirement:
  - a. Clerk Typist II (1) – Maintenance & Operations  
Eff: 12/22/12  
Baca, Corrine



**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- b. Department Secretary (1) – Student Services II  
Eff: 2/21/13  
Delgado, Olga Gloria
- c. Instructional Aide I (1) – Burke Middle  
Eff: 6/13/12  
Broyles, Virginia

**15. CONSENT AGENDA VOTE**

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**16. NEW BUSINESS – ACTION ITEMS**

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**16.1 SUPERINTENDENT’S OFFICE** – Norbert Genis: 801-5199

- A. Designate Maribel Medina, of the law firm of Meyers/Nave, to provide general legal counsel to the District in accordance with the provisions of the contract which are subject to approval.  
(Reference pages 193-201)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

- B. Adopt Resolution No. 13-2012/2013 declaring that Board Member Delia Alvidrez was absent during the open session of the November 8, 2012 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.  
(Reference pages 202-203)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

- C. Adopt Resolution No. 14-2012/2013 declaring that Board Member Rita Jo Ramirez was absent during the closed session of the November 27, 2012 special board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.  
(Reference pages 204-205)

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**16.1 SUPERINTENDENT'S OFFICE** – Norbert Genis: 801-5199

- D. Adopt Resolution No. 15-2012/2013 declaring that Board Member Joseph Rivera was absent from the November 27, 2012 and December 4, 2012 special board meetings in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

(Reference pages 206-207)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**16.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approve Student Expulsion: Student #8-2012/2013

(Reference pages 208-215)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- B. Approve Student Expulsion: Student #9-2012/2013

(Reference pages 216-224)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- C. Approve Student Expulsion: Student #10-2012/2013

(Reference pages 225-233)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- D. Approve Student Expulsion: Student #11-2012/2013

(Reference pages 234-241)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- E. Approve second reading and adopt *revised* Board Policy and Administrative Regulation 5127, Students, Graduation Ceremonies and Activities.

(Reference pages 242-246)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- F. Approve first reading of *revised* Administrative Regulation 5144.2, Students, Suspension and Expulsion/Due Process (Students with Disabilities).

(Reference pages 247-260)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**16.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- G. Approve first reading of *revised* Board Policy 5145.3, Students, Nondiscrimination/Harassment.  
(Reference pages 261-267)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**16.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- A. Approve second reading and adopt *new* Board Policy and Administrative Regulation 6141.5, Instruction, Advanced Placement.  
(Reference pages 268-271)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- B. Approve second reading and adopt *revised* Board Policy and Administrative Regulation, 6146.1, Instruction, High School Graduation Requirements.  
(Reference pages 272-278)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- C. Approve first reading of *revised* Board Policy and Administrative Regulation 6159, Instruction, Individualized Education Program.  
(Reference pages 279-306)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

- D. Approve first reading of *revised* Board Policy and Administrative Regulation 6164.4, Instruction, Identification of Individuals for Special Education.  
(Reference pages 307-322)

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**16.4 DIVISION OF BUSINESS SERVICES** – Pearl Iizuka: 801-5294

None

**16.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

None

**17. ADJOURNMENT**

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

REASONABLE ACCOMMODATIONS: Any individual with a disability who requires reasonable accommodations to participate in a Board Meeting may request assistance by contacting the Superintendent's Office at 9333 Loch Lomond Drive, Pico Rivera, CA 90660. Phone number (562) 801-5199; fax number (562) 949-2821.

**FUTURE BOARD MEETINGS**

**Thursday, January 17, 2013 Regular Public Mtg. (7:00 p.m. Open Session) at Rio Vista**

**Thursday, February 14, 2013 Regular Public Mtg. (7:00 p.m. Open Session) at South Ranchito**

A copy of the Board Meeting Agenda is posted on the District's website, [www.erusd.org](http://www.erusd.org). Written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Office or at the Board Meeting.